

Committee:	Corporate Procurement Working Group	Agenda Item
Date:	12 March 2007	4
Title:	Procurement Project Plan	
Author:	Simon Martin, 01799 510422	Item for decision

Summary

This Project Plan sets out the actions associated with embedding effective procurement practice at the Council. It links with the Council's Procurement Strategy and therefore contributes to achieving the Council's aims and objectives.

Recommendations

The Procurement Project Plan is noted.

Background Papers

The National Procurement Strategy.
The Council's Procurement Strategy.

Impact

Communication/Consultation	The Council's procurement activity will involve community engagement and communication.
Community Safety	None directly.
Equalities	The Project Plan refers to equality of access.
Finance	The Project Plan has influence on the Council's controllable spend.
Human Rights	None directly.
Legal implications	The Project Plan refers to Procedure Rules that reflect the EU Procurement Directives.
Sustainability	The Project Plan refers to sustainable and ethical procurement.
Ward-specific impacts	None directly.
Workforce/Workplace	None directly.

Situation

The attached Project Plan updates members of the Corporate Procurement Working Group on actions associated with embedding good procurement practice at the Council. Some progress has been made and the appointment of a Head of Revenues and Procurement will provide the capacity needed to enable further progress in 2007/08 and thereafter.

Risk Analysis

Risk	Likelihood	Impact	Mitigating actions
Procurement at the Council is uncoordinated and poorly directed.	High	High	Procurement Strategy. Procurement Project Plan. Membership to the Procurement Agency for Essex.
Benefits of coordinated and directed procurement activity are not achieved.	High	High	Membership to a procurement hub. Links to Regional Centre of Excellence. Director of Resources, Head of Revenues and Procurement.